



## HOTELS

### Booking Conditions for Individual Hotel Reservation

Book now and pay only 2 nights deposit.  
**Reconfirmation and 100% balance of payment for the whole stay : by the 15th of february 2018.**

A proforma invoice will be sent automatically including a summary of your reservation with the complete hotel details.

For payment by wire transfer in Euro, if the payment is not received on due time, (no later than 5 days after the booking) your booking will be automatically cancelled. The booking process will be charged EUR 15.

### Payment

Payment of accommodation fees should be made in Euro (€) by the following methods:

- **Credit Card** : Visa, MasterCard, Amex
- **Bank Transfer** : Please make draft payable in Euro to : LA MAISON BY GTS : SAS GLAUDE TRAVEL SERVICE  
**IBAN : FR76 1009 6185 8300 0249 8720 873 - BIC : CMCIFRPP**

**Please do not forget to indicate your name and the registration number on your order**

## TOURS

Tours are proposed during the congress. All tours start and end at the Acropolis Congress Center.

### Booking Conditions

**Tours can be booked online till March 30th, 2018 or during the congress at the dedicated desk of the housing bureau, depending on the availability of the tours.**

A proforma invoice will be sent with the summary of your reservation.

For online payment by credit card, an individual confirmation will be sent automatically

For payment by wire transfer in Euro, the confirmation will be sent upon receipt of the required deposit no later than 5 days after the booking.

All bank fees must be paid by the participant. Payment has to be received within 5 working days from the day of booking..

Upon arrival, the hotel will ask for your credit card to print as a guarantee for the payment of your extras on site.

### Change or cancellation of Individual Hotel Reservation

All changes and cancellations must be sent in writing to the ISHLT housing Team by email to : ISHLTNICE@laisonbygts.com

Please note that hotels will not accept any changes or cancellations directly.

### Cancellation Policy for all Hotels except HYATT Regency

Cancellation before March 8th 2018 : full refund minus 30€ for administration charge.

Cancellation after March 8th 2018 : 100% cancellation fee, no refund permitted.

### Cancellation Policy for **HYATT Regency 5\***

Cancellation before February 9th 2018: full refund minus 30€ for administration charge.

Total cancellation between february 9th and March 8th 2018: 50% of Cancellation fee.

Cancellation after March 8th 2018 : 100% of cancellation fee, no refund permitted.

If the payment is not received on due time, your booking will be automatically cancelled.

If you have booked already your accomodation on our website, please use your personal account to add the tour order.

If you have not booked the accomodation through the housing bureau, the booking process will be charged EUR 15. .

### Payment

Payment should be made in Euro (€) by the following methods:

- **Credit Card** : Visa, MasterCard, AMEX
- **Bank Transfer** : Please make draft payable in Euro to : LA MAISON BY GTS - GLAUDE TRAVEL SERVICE  
**IBAN : FR76 1009 6185 8300 0249 8720 873 - BIC CMCIFRPP**

**Please do not forget to indicate your name and the registration number on your order.**

All bank fees must be paid by the participant.

Payment has to be received within 5 working days from the day of booking and by later the 26<sup>th</sup> of March 2018.

### **Cancellation and Change of Tours Reservation**

All changes and cancellations must be sent in writing to the congress housing Team : [ISHLTNICE@lamaisonbygts.com](mailto:ISHLTNICE@lamaisonbygts.com)

The Congress Housing Team will retain the deposit of 15 EUR for cancellations received before March 26<sup>th</sup> 2018. For cancellations received after this date, no refunds will be possible.

The housing bureau has the right to cancel a tour if the minimum number of person is not attained. In this case, we will propose another alternative or will refund the amount of the tour paid.

## PRIVATE AIRPORT TRANSFERS

Transfer are proposed for arrival & departure from the International Nice Airport. Transfer can be done by sedan for 2 pers or by Minivan (Caravelle VW or Viano) 6 pers.

The driver will be waiting for your with the NAME sign at the Arrival Hall of the airport or at the Lobby of your hotel for the departure.

During the booking : Please do not forget to write your arrival & departure flight and your mobile phone. The contact of the driver can be sent to your mobile directly.

### **Booking Conditions**

**Transfers can be booked online till the 16h of March 2018, please use through your personal account if you have booked the accomodation separately and to avoid booking fee.**

Booking confirmation will be sent including a summary of your reservation with the complete transfer details.

For online payment by credit card, an individual confirmation will be sent automatically

For payment by wire transfer in Euro, the confirmation will be sent upon receipt of the required deposit no later than 5 days after the booking. If the payment is not received on due time, your booking will be automatically cancelled

If you have not booked the accomodation or transfer through the housing bureau, the booking process will be charged EUR 15.

If you have booked already your accomodation or transfer on our website, please use your personal account to add the tour order.

### **Payment**

Payment should be made in Euro (€) by the following methods:

- **Credit Card** : Visa, MasterCard, AMEX
- **Bank Transfer** : Please make draft payable in Euro to : LA MAISON BY GTS / GLAUDE TRAVEL SERVICE  
**IBAN : FR76 1009 6185 8300 0249 8720 873 - BIC CMCIFRPP**

**Please do not forget to indicate your name and the registration number on your order**

All bank fees must be paid by the participant.

Payment has to be received within 5 working days from the day of booking and by the 26<sup>th</sup> of March 2018.

### **Cancellation and Change of Airport Transfers Reservation**

All changes and cancellations must be sent in writing to the congress housing Team : [ISHLTNICE@lamaisonbygts.com](mailto:ISHLTNICE@lamaisonbygts.com)

The Congress Housing Team will retain the deposit of 30 EUR for cancellations received before March 30<sup>th</sup> 2018. For cancellations received after this date, no refunds will be possible.

Any modification of date or schedule needs to be advised at least 48 hours before the original service booked.

In case of change of flight time, if a supplement is due for night time, the supplement must be payed on site directly to the driver.